

Vintage Township HOA Board Meeting
March 8, 2022 – 8:00 pm
Meeting Minutes

1. Call to Order at 8:04 P.M. by President Tim Dallas
2. Establish quorum
 - Board members present: Tim Dallas, Jeremy Jones, Briana Cooper, Debbie Bateman, and Mackenzie Burns Payton
 - Hawkize present: Brenda Hawkins and Carol Mize
 - Committee Chairs Present: Amanda Owens on behalf of the Events Committee and DRB; Becky Koehler on behalf of Winter Wonderland Committee; Lisa Burgess on behalf of the Town Hall Improvement Committee
3. Guest Speakers
 - Bailey Bryan: Discussion on proposal for website and logo update.
 - Bailey proposed to create a new website and logo and make all edits for \$1500; she will let the website sit for 2 weeks and make as many edits as we want in that time period; \$1500 includes the logo and website, including web hosting for this year; generally start with 3 logos for us to choose from. Proposal includes having a residential portal
4. Resident Comments
 - *None*
5. President's Report
 - City council is considering the widening of 114th project again.
 - 117th project: Haven't heard anything.
 - DRB report on Savannah project: there is a gas line sticking out where the gas light should go for the houses on Savannah.
 - Red house duplicate color still hasn't been changed.
 - Landscaping in the alley way (behind Savannah) still hasn't been finished.
6. Report from Hawkize
 - We have transitioned to Buildium.

- Reviewed financial statements
- Reviewed Delinquent Association Owners list
- Bank Balances as of February 28, 2022
 - Operating Account \$57,984.99
 - Operating Account Pending ETFs \$880.48
 - Reserve Account \$84,016.28
 - Events Account \$5,076.99
 - Vintage Venues \$12,425.62
 - Undeposited funds \$152.00
 - Accounts Receivable \$30,004.00
- The city is considering more stringent requirements for splash pads, so we need to get our splash pad repaired soon so we can get grandfathered in
- Looking at 4X the costs for chemicals for the pool this year (chlorine price has gone up drastically)
- Street Lights being repaired at Topeka and 120th
- Backflow inspection report has been submitted to the city
- The gas lights had to get repaired again at Town Hall
- Still haven't received the permission from the post office to rearrange the mail boxes
 - ***The postal service has asked that the residents don't approach the postal carrier to get their mail while she is there.***
 - Briana made a motion that Hawkize send an email to the residents not to approach the postal carrier at the mail boxes
 - Debbie seconded and it passed unanimously
- Going to get knox box at the pool (emergency access for the fire dept, emergency responders)
 - For insurance purposes you only have to have one
- Hawkize is working on getting an insurance bid for our neighborhood properties; renewal time is quickly approaching in May

6. Committee Reports

- Events Committee Report
 - March 22, 2022: Events Committee is going to have a meeting for residents to attend
 - Have dates set and looking for more volunteers and people to help with each event
 - First event coming up: spring fling planned w/ perhaps a petting zoo
- Winter Wonderland Committee
 - Waiting to see the survey results
- Town Hall (TH) Improvement Committee

- Painters have been working on the new interior paint for town hall and looks like it will be finished Friday, March 11
- Electrician is going to put the cables in a conduit in the wall so there are no wires exposed
 - A week and a half ago electrician (Don Sena) and consultant from Best Buy went to look at Town Hall to strategize the best way to add electrical to that wall for the TVs
 - We need to get the sound working outside of Town Hall as well
 - Someone having a wedding in June and they asked to have music outside
 - Connection box for the two TVs – behind the shiplap (it's high up)
 - Brenda suggested that maybe put it as low as possible so that it would look cleaner for pictures
 - Window cleaning currently scheduled for March 16
 - Light fixtures will be delivered Friday, March 11

8. Report from the Design Review Board

- Working on a spreadsheet that summarizes all approvals by the DRB
- Now is the time to replace trees
- Send out suggested nurseries letter as a reminder to residents to buy and replace trees if you have trees that have died

9. Old Business

- Monarch Security's proposal
 - Jeremy made a motion to continue level of security that we have; Briana seconded and it passed unanimously
- Proposals for Website, Graphic Design, and branding
 - Mackenzie asked to take the discussion so she can compare the difference in the bids
 - Discussion of whether residents should vote on the new logo or whether or not we should get a new logo
 - Need to look up in USPTO and SOS whether the logo was trademarked
- Discussion of Venue Rentals
 - Debbie found discrepancy from the meeting minutes and her notes on certain pricing that was agreed to by the Board; nobody made a motion to amend the meeting minutes
 - Capacity of Town Hall is 100 because we have 100 chairs; or 120 people at most
- REMINDER: Hawkize implemented a new accounting system and everyone needs to go online and register for the monthly automatic payment for HOA dues

- Hiring new CPA to do the tax return (Debbie report)

10. New Business

- Vintage – Secretary of State’s Filings
 - Change of Registered Agent and Office – update to Hawkize’s address
 - Do an Assumed Name for Vintage Township
- Discussion on lowering HOA dues
 - Jeremy’s thoughts: We already have a healthy budget; and with the new houses in Savannah we will have more money; nobody made any motions on this item and the HOA dues will remain the same.

Tim made a Motion to Adjourn at 10:15 PM and it passed unanimously.

Minutes submitted by: Briana Cooper on March 14, 2022

Minutes approved by: Tim Dallas, Briana Cooper, Jeremy Jones, Debbie Batemen, and Mackenzie Payton